



# SYMBIOSIS INTERNATIONAL (DEEMED UNIVERSITY)

(Established under section 3 of the UGC Act 1956)

Re-Accredited by NAAC with 'A' grade (3.58/4) | Awarded Category - I by UGC

Founder : Prof. Dr. S. B. Mujumdar M.Sc. Ph.D. (Awarded Padma Bhushan and Padma Shri by President of India)

**Notification No. SIU/ U-28/ 1269(a) dated 23<sup>rd</sup> March, 2023**

**Sub.: Merit Scholarship for Semester Toppers for Post Graduate and Under Graduate (*version IV*)**

It is hereby notified for information of all concerned that, as per the decision taken by the University authorities revised the Merit Scholarship for Semester Toppers – Post Graduate and Under Graduate (*version IV*) is attached as Appendix 'A'.

This Scholarship will be effective from Academic Year 2023-24.

This notification supersedes the earlier Notification No.SIU/28/691(a) dated 9th June, 2017.

Authority: Resolution No. A6 BoM: 14.02.2023

SIU/ U-28/ 2023/ 1623(w)

Dated: 23<sup>rd</sup> March, 2023



*M. S. Shejul*  
Dr. M. S. Shejul  
Registrar

**Copy for information to:** The Hon'ble Chancellor, Pro Chancellor, Vice Chancellor, Provost- FoMHS, Principal Director- Symbiosis, Dean-Academics and Administration, Deans of Faculties, Directors/ Heads, Deputy Directors/ Deputy Heads, Administrative Officers/ Assistant Administrative Officers/ Office Superintendents of Constituents/ Research Centres/ Support Departments/ Skills and Continuing Education Departments and Officers of the Symbiosis Society and Symbiosis International (Deemed University).



**SYMBIOSIS INTERNATIONAL (DEEMED  
UNIVERSITY)**

**Merit Scholarship for Semester Toppers for Post Graduate  
and Under Graduate**

*(version IV)*

*Mh.*



## **Merit Scholarship for Semester Toppers for Post Graduate and Under Graduate (version IV)**

### **PREAMBLE:**

Symbiosis International (Deemed University) strives to promote learners and learning in every possible way. To keep the students constantly motivated, the University gives Merit Scholarships to the first four topper students in the order of merit from each Semester in each batch of every degree programme (UG as well as PG). The thought behind these Scholarships is to render praise and appreciation by grant of monetary benefits to the best whilst paving way for others to compete, take initiative and excel in academics

As on 6<sup>th</sup> March 2023, SIU runs 98 UG & PG programmes through 40 constituents in the main campus in Pune and off campus centres.

\* *The list of programmes given in the Annexure II section of this document.*

### **Effective From**

On the recommendation of the Finance Committee to revise the 'Merit Scholarship scheme for Semester Toppers' so that the top four rankers in the order of merit of every semester will get an amount of Scholarship at 20% 15%, 10% and 5% of the semester academic fees respectively, from April 2022 Exam season.

**Applicability and Commencement:** This scholarship is applicable to all semesters of UG and PG degree programmes from the April 2022 season.

### **Awarded to:**

Four semester toppers in the order of merit of every batch of every degree programme (UG and PG) under SIU (List in Annexure II).

### **Nature of the scholarship:**

First four toppers in the order of merit of every batch of every programme in every semester will be awarded the Merit Scholarship.

The Scholarship recipients are granted rebate of Academic Fees of the semester, applicable to all full time Post Graduate and Under Graduate degree programmes of all the Constituents of SIU, as below:

- 1<sup>st</sup> topper gets 20%,
- 2<sup>nd</sup> topper gets 15%,
- 3<sup>rd</sup> topper gets 10%, and
- 4<sup>th</sup> topper gets 5% rebate

The scholarship amount will not be paid directly to the students. It will be transferred by the University directly to the Constituent, for the adjustment in academic fee of the following semester.

Merit Scholarship for Semester Toppers – PU & UG (version IV)



In case the student is a topper in the last semester of the programme, the scholarship amount will be transferred to the student's bank account as per available records

### **Eligibility:**

As per revised policy, the semester toppers will be awarded scholarship based on the following eligibility criteria:

#### **i. Eligibility criteria:**

- The students topping in the semester exam in the order of merit from top 1 to 4 should score the highest GPA in the current semester. Student's academic excellence should reflect a minimum GPA of 7.5 (PG) and a minimum GPA of 8.50 (UG).
  - S/he is not given grace marks for any of the courses in that semester.
  - S/he does not have any backlog in that semester.
  - The student should not have any backlog of any of the previous semesters when he is being considered for awarding a Merit Scholarship for Semester Toppers of that particular semester. Any previous backlog should have been cleared when he is being considered for scholarship.
  - S/he has no record of any misconduct during that/ or any previous semester.
  - S/he has not been issued any warning during that/ or any previous semester.
- ii. The student who has been awarded Merit Scholarship by the University shall not be debarred from stipend or any financial assistance from any other source. However, if the student is awarded any stipend or financial assistance from any other source, he/ she shall communicate the same through the Constituent to the Department of Student Welfare, SIU.
- iii. There will be no income limit of the parents/ guardians of the students for the grant of Merit Scholarship.
- iv. In case a student is eligible for more than one scholarship / free ship from **the University**, he / she shall be awarded only one scholarship / free ship as per his / her preference.

### **APPLICATION**

Students do not need to apply for the Scholarship.

### **SELECTION:**

- i. The examination section will send the list of semester wise toppers from every institute to Head, Student Welfare.
- ii. The Department of Student Welfare will send the list to respective institutes for verification.
- iii. After receiving the verification clearance certificate from institutes, the enlisted toppers' eligibility will be verified by the Student Welfare Department in liaison with the SIU Eligibility Section, SIU Finance Section.

- iv. After verification, the Student Welfare Section will send the list of recommendations to the Finance department for processing.
- v. The Finance Section of SIU will take the approval from Vice Chancellor and process and disburse the amount of the Scholarship to the Constituents.
- vi. The Finance Officer will send an email to respective institutes once the amount for the Scholarship is disbursed.

**Tie breaker**

- i. If two or more than two students have the same GPA/ CGPA score at the end of the 1<sup>st</sup> semester, then the weighted average of academic scores of Std. X and XII for UG programmes and academic scores of Graduation for PG programmes, shall be considered for breaking the tie for scholarship for the Semester I.
- ii. If there is a tie in the second semester or thereafter (as applicable) then the weighted average of academic score of previous semester/s and the current semester will be considered.

**Scholarship cessation / withdrawal:**

- i. If a student declines or cancels his/ her admission prior to the disbursement of the amount, the scholarship amount will not be awarded to any other student but will be refunded by the Constituent to the University.
- ii. If a recipient of Merit Scholarship is found guilty of gross misconduct after the award of the scholarship; his/ her case after due warning, shall be reported by the Constituent to the office of Student Welfare for withdrawal of Merit Scholarship.
- iii. If the student cancels his/ her admission then the Scholarship will be withdrawn and the previous scholarship amount disbursed, will have to be returned by the student to SIU.
- iv. The final decision in this regard will be taken by the Advisory Committee of Symbiosis Society Foundation.

***\*In case the student does not repay, the University shall have the right to recover the said disbursed amount from the security deposit, hostel fees, mess fees etc.***

<b>TIMELINE- Odd Semester Examinations</b>	
Receipt of Examination Topper list from Exam Section - For October Season/ Odd Semester of the given academic year	20 <sup>th</sup> to 31 <sup>st</sup> January
Clearance from the Institute - For October Season / Odd semester	1 <sup>st</sup> to 5 <sup>th</sup> February
Submission by Student Affairs Section to the Finance Section - For October Season / Odd Semester	5 <sup>th</sup> to 10 <sup>th</sup> February
Verification by Finance Section - For October Season/ Odd Semester	11 <sup>th</sup> to 17 <sup>th</sup> February
Internal approvals at SIU- For October Season/ Odd Semester	18 <sup>th</sup> to 25 <sup>th</sup> February
Disbursal of Scholarship amount to the Constituent by the Finance Section - For October Season/Odd Semester	25 <sup>th</sup> February to 2 <sup>nd</sup> March

This means the merit scholarship for October season/ Odd Semester will be received by the student in the next semester around the month of March.

**Timeline – Even Semester Examinations**

Receipt of Examination Topper list from Exam Section - For April Season / Even Semester of the given academic year	20 <sup>th</sup> to 31 <sup>st</sup> July
Clearance from the Institute - For April Season/ Even Semester	1 <sup>st</sup> to 5 <sup>th</sup> August
Submission by Student Affairs Section to the Finance Section - For April Season/ Even Semester	5 <sup>th</sup> to 10 <sup>th</sup> August
Verification by Finance Section- For April Season/ Even Semester	11 <sup>th</sup> to 14 <sup>th</sup> August
Internal approvals at SIU - For April Season/ Even Semester	15 <sup>th</sup> to 21 <sup>st</sup> August
Disbursal of Scholarship amount to the Constituent by the Finance Section- For April Season/ Even Semester	22 <sup>nd</sup> to 27 <sup>th</sup> August

This means the merit scholarship for April season/ Even Semester will be received by the student in the next semester around the month of August.

Receipt of Examination Topper list from Exam Section - For the yearly examination of <b>SCON</b>	20 <sup>th</sup> to 30 <sup>th</sup> September of the same year
Clearance from the Institute	1 <sup>st</sup> to 5 <sup>th</sup> October
Submission by Student Affairs Section to the Finance Section	5 <sup>th</sup> to 10 <sup>th</sup> October
Verification by Finance Section	11 <sup>th</sup> to 14 <sup>th</sup> October
Internal approvals at SIU	15 <sup>th</sup> to 21 <sup>st</sup> October
Disbursal of Scholarship amount to the Constituent by the Finance Section	22 <sup>nd</sup> to 27 <sup>th</sup> October

This means the merit scholarship for the completed academic year will be received by the student in the next academic year around the month of October.